**Liu Xing Steering Committee Meeting**

**June 18, 2015 6:00 – 8:00 PM - Hunters Inn**

1. Liu Xing - School coordination
	1. Establish regular meetings
	2. Affirm communication policy
2. Update on Chunman’s visit to the school.
3. Summer programs – Action item
4. Fundraising
	1. Parent contributions - Action item
		1. When - current or incoming students
		2. Amount per student

14 -

* + 1. How to contact
	1. Fundraising events - Action item
		1. Parent poll
		2. How & when
		3. Select project leads
1. Hosts for 2015/16 teachers
	1. Transition homes
	2. Home stays
	3. “Buddies”
2. Liu Xing organizational structure
	1. Review current structure, change?, formalize.
3. School Board Vacant positions - 2
	1. In district candidates
	2. Out of district candidates

Notes:

In Attendance: Marilyn Strange, Allen Lebovitz, Annie Strange, Amy Chadwick, Emily Lindstrom, Mary Jane, Anna Allred, Sheila Kilponen, Lynley Manke, Kendall Ford

This meeting will be housekeeping. Next meeting will be brainstorming where we set goals and missions.

**Item 1: Coordination with the school** –

Propose meeting monthly after Liue Xing meeting.

Allen and Amy communicate on behalf of Liu Xing, conveying ‘the majority opinion of the group’. Alternates to fill this role will be solicited. At least two members should participate in these meetings.

Allen and Amy will set these meetings up with Karen and Lisa.

**Item 2: Chunmen** – We talked about who she is and then went over the visit that Chunmen made to our school. The school administrators took note on having teachers from China being accredited to teach our program. There is an organization out of Seattle who would pay to have our teachers educated which Lisa and Karen were interested in. The idea of having student teaching was another idea they were interested in. It was all high level discussion about that stuff. Chunmen observed both classes and took notes. She’s semi-retired. She would like to consult. She would help orient the new teachers. Immersion is evolving and she’s still figuring things out. Chunmen also thinks we need a permanent teacher. Who would pay for her? Chunmen talked about a “Star Grant” that might pay for her. The idea would be to convince Lisa and Karen that they want to retain her services. She’s supposed to give us a report back. But she may be giving it to the administration we don’t know. The focus is to bring resources to the school. How do we encourage the follow-up?

The result was Lynley volunteered to follow up with Chunmen. We’re expecting that Chunmen will articulate what she brings to the group and what she’s looking for – essentially what value she would bring.

Amy and Allen will coordinate with the administration to see if they will pick up the relationship and take it from there.

**Item 3: Summer Program –** We reviewed what has evolved and then we talked about what it could be which included being a fundraiser and another way to draw the school in.

According to Amy, the school wants the facility to be used for the community. Insurance would be required. If the program was free then the facility would be free other than a few incidental costs.

But there was really no support for a second camp. There are too many other things to focus on.

**Item 4: Fundraising –** We discussed what had happened and that we are essentially $8,500.00 behind.

Requesting donations from participating parents via a letter was not supported.

The result is that we are going to go to people that we know and tell them that we need to raise $8,250.

Amy will post a request on the Facebook page.

Lynley will go to SPCCF and see if they will write a check to Anna.

Fundraising will be covered again at our next meeting. Anna will convene the next meeting.

**Item 5: Teachers –**

It is believed that a College Board teacher will teach second and third grade, the TCLP teacher will teach kindergarten and first grade.

Allen has been asked to be a host for the TCLP teacher.

We should also talk to the community to see if anyone else wants to host a teacher.

One of the teachers may want to live on his own but we don’t know.

Karl is considering taking about hosting the male teacher.

The thing we didn’t do well to this point is the idea of buddies. The teachers need friends. Its important for us to keep the teachers happy by introducing the teachers to the community.

The idea was floated that we make a list of things that we know the teachers want to do and things that we are planning to do and get people to sign up to volunteer to take them places. Kendall volunteered to get the teacher’s wish list. So if anyone else wants to be a host family, then volunteer.

Kendall will coordinate with teachers.

**Item 6: Liu Xing Structure** –

We affirmed that the Liu Xing will be managed by a ‘steering committee’ as was decided previously.

Process: All decisions brought to the steering committee. Decisions made by majority vote. If Steering Committee members are absent from a meeting, or if a meeting is not feasible, an email roll vote will/can be taken. Email votes will provide a 24-hour voting period.

**Item #7 – School Board Vacancies** – Two open spots. School board is putting an ad in the newspaper soliciting for board members from the sub-districts.

Allen will request a list of voters by board position district to help us recruit candidates.

Allen and Amy indicated they will put their names in as ‘at large’ candidates.